



Guidelines for using
“Online Portal”
by
JS Investments Ltd

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Introduction:

What is JSIL Online Portal?

JS Investments Limited has launched a new Online Portal for the ease of its customers. The Portal allows JSIL customers to do the following:

- Make transaction any time, anywhere at click of a button
- View status of Transactions
- View Portfolio summary and Portfolio allocation details
- View Account statements and other reports
- and much more...

So log on to www.online.jsil.com

**E-
Transactions**

**Transaction
status**

**Portfolio
Summary**

**Portfolio
Allocation**

**Account
Summary**

**Profile
Details**

**Online Complaint
Management**

Registration Process:

Step 1: Log on to www.online.jsil.com and click "Signup to Register!"

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Managing Mutual Funds Better!

Investor Login

User ID:

Password:

Step no.1

Login

Forgot Password?

Signup to Register!

Connect with Advisor!

Step 2: Complete the registration details as follows:

Account Number: Enter the Account number as stated on your "Account Statement" and in the "Welcome letter" sent by JSIL to you after Account Opening.

Account Statement

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Account No:
From

Account Title:
null

Registered Address:
null

JS Investments Limited
19th Floor, The Centre,
Plot No.28, 5B-5
Abdullah Haroon road,
Saddar, Karachi: South
www.jsil.com
Toll Free: 0800-00887
Email: ir@jsil.com

Registered Email / Cell Number: Enter the Email address and Cell# provided by you in the Account Opening form.

Please note that if you did not provide "**Email address or Cell number**" at the time of account opening, you may register your "Email address or Cell number" by filling the [Account Update Form](#) and emailing it to our Investor Relation Department at ir@jsil.com, OR call our helpline: 0800-00887

Click "Register" after entering details.

Investor Registration

Account Number: *

CNIC: *

[XXXXX-XXXXXX-X]

Registered Email: *

Registered Cell Number: *

[XXXXXXXXXX]

3 f n c

Refresh

Enter the text shown in above image

Step no.2

Register

Login

Toll Free: 0800-00887

SMS: "online" to 8027

Email: ir@jsil.com

www.jsil.com



Step 3 : Enter “Security Code” recieved on Registered Email

On successful submission of registration Details in Step 2, “Security Code” will be sent to your registered email address.

After completion of Step 3, a new window will open requesting for your “Account Number” and “Security code”. Enter the “Security code” recieved on registered email, and click “Submit”

Step 4: Log-in to “Online Portal” using User ID and Password sent on your registered email address.

After successful completion of Step 3, a User ID and Password will be sent to your registered email address. Use these credentials to access online portal anytime, anywhere

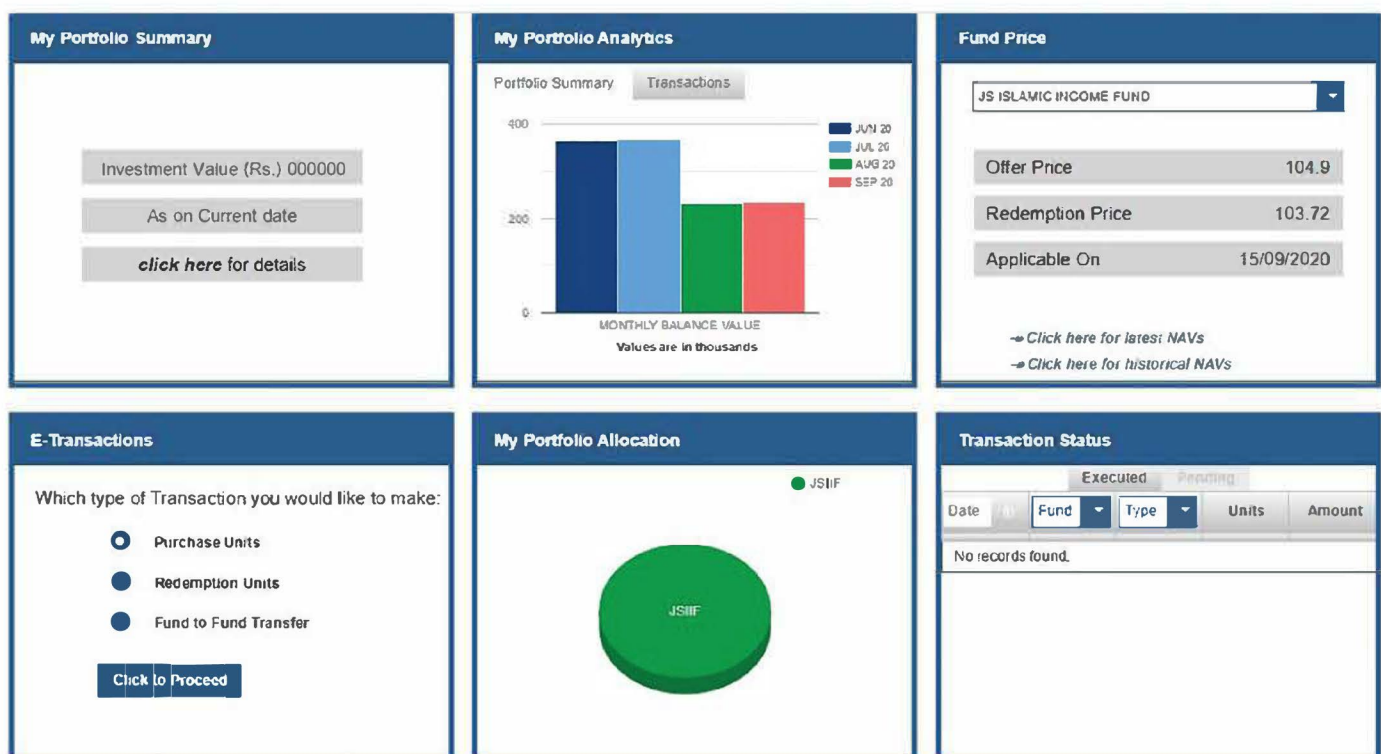
Note: It’s suggested to change your password after first login.

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Home Page:

After you log-in, you will be presented with the "Home Page" which has the following windows:

- My Portfolio Summary
- My Portfolio Analytics
- Fund Price
- E- Transaction
- My Portfolio Allocation
- Transaction Status



My Profile:

This page displays the details of your registered profile, as available with JS Investments, including:

- ✓ Basic Information
- ✓ Contact Information
- ✓ Account Information
- ✓ Bank Information

My Profile									
Basic Information <table border="1"> <tr><td>Name</td></tr> <tr><td>Father/Husb. Name</td></tr> <tr><td>CNIC</td></tr> <tr><td>CNIC Expiry Date</td></tr> </table>	Name	Father/Husb. Name	CNIC	CNIC Expiry Date	Contact Information <table border="1"> <tr><td>Phone No.</td></tr> <tr><td>Cell</td></tr> <tr><td>Email</td></tr> <tr><td>Address</td></tr> </table>	Phone No.	Cell	Email	Address
Name									
Father/Husb. Name									
CNIC									
CNIC Expiry Date									
Phone No.									
Cell									
Email									
Address									
<table border="1"> <tr><td>Zakat Status</td></tr> <tr><td>WHT / CGT</td></tr> <tr><td>Account Type</td></tr> <tr><td>Authorization</td></tr> </table>	Zakat Status	WHT / CGT	Account Type	Authorization	Bank Information <table border="1"> <tr><td>Account Number</td></tr> <tr><td>Bank Account Title</td></tr> <tr><td>Bank Name</td></tr> <tr><td>Bank Address</td></tr> </table>	Account Number	Bank Account Title	Bank Name	Bank Address
Zakat Status									
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Account Type									
Authorization									
Account Number									
Bank Account Title									
Bank Name									
Bank Address									
 Toll Free Number 0800-00887	 Email ir@jsil.com								
 Website www.jsil.com									

E-Transactions:

E-Transaction Page allows you to perform paper less transactions.

Purchase of Units: Investment can be made by either transferring the amount via IBFT / KuickPay using any other Bank's online banking system to the respective Fund account, or by depositing the cheque directly into Funds' bank account.

Steps to follow:

- Select the "Fund Name" in which you want to invest.
 - Enter the "Amount" you want to invest.
 - Enter the "Bank Account Number" from which you are paying for your investment
 - Enter the "Cheque/ Instrument Number" for the payment. (Table below provides IBAN No. for IBFT transfers and Cheque titles if paying via Cheque)
 - Enter the Cheque/ Instrument Date(dd/mm/yy)
 - Enter your 4 Digit FPIN (Generate a Financial Pin if you don't have it)
 - Provide proof of Payment by uploading Receipt of IBFT Transfer OR scanned Copy of Check and Deposit-Slip
- Please note 3rd party cheques are not acceptable.**

E-Transactions:

Which type of Transaction you would like to make:

- ☒ Purchase Units
- ☐ Redemption Units
- ☐ Fund to Fund Transfer

[Click to Proceed](#)

Purchased Request

Account Number: *	01234
Fund Name: *	Select
Fund Bank Transfer/Deposit Detail:	Fund Bank Fund Bank Account Number
Payment Mode: *	Cheque
Amount: *	0.00
Bank Name: *	
Bank Account Number: *	
Cheque / Instrument Number *	
Cheque / Instrument Date *	dd/mm/yyyy
Enter your 4 digit FPIN *	Don't have a Financial PIN Click here to Generate
Payment Proof *	Choose Upload Cancel
(File formats allowed: .gif .jpg .png .pdf)	
Note ☐ I confirm acceptance of Terms & Conditions, Notes, Disclaimer and all charges related to this transaction.	
Submit Reset	

Steps to follow to invest via KuickPay:

- Log in to JSIL Online Portal.
- Submit E-Transaction (*Purchase units*).
- Select "KuickPay" in Payment mode.
- Fill all required fields to generate a Reference Number (*also sent on your registered email address*).
- Log in to your "Net Banking".
- Proceed to the Utility Bill payment option & select Add Bills.
- Select "KUICKPAY" in billing section.
- Enter your transaction reference number in the consumer number field to proceed with payment.

Note: Transaction confirmation alerts will be received (Email & SMS) upon execution of transaction.

Bank Account Details for Funds Transfer:

S.No	Fund Name	Fund's Bank Account Title	Bank Name	Branch	Bank Account Number/IBAN
CONVENTIONAL PRODUCTS					
1	JS Cash Fund	MCBFSL Trustee JS Cash Fund	JS Bank	KSE Branch	PK81JSBL9005000000354829
2	JS Income Fund	MCFSL Trustee JS Income Fund	JS Bank	KSE Branch	PK53JSBL9005000000109632
3	JS Fund of Funds	CDC Trustee JS Fund of Funds	JS Bank	KSE Branch	PK60JSBL9005000000109700
4	JS Growth Fund	MCBFSL Trustee JS Growth Fund	JS Bank	KSE Branch	PK55JSBL9005000000109693
5	JS Large Cap. Fund	CDC Trustee JS Large Cap. Fund	JS Bank	KSE Branch	PK98JSBL9005000000109695
6	Unit Trust Of Pakistan	CDC Trustee Unit Trust Of Pakistan	JS Bank	KSE Branch	PK13JSBL9005000000949790
7	JS Microfinance Sector Fund	DCCL Trustee JS Microfinance Sector Fund	JS Bank	KSE Branch	PK21JSBL9005000001979107
8	JS Government Securities Fund	DCCL Trustee JS Government Securities Fund	HBL	KSE Branch	PK43HABB0000357900212201
9	JS Pension Savings Fund	CDC Trustee JS Pension Savings Fund	JS Bank	KSE Branch	PK57JSBL90050000002294000
10	JS Money Market Fund	DCCL Trustee JS Money Market Fund	Bank Alfalah	KSE Branch	PK75ALFH0012001008072130
SHARIAH COMPLIANT PRODUCTS					
11	JS Islamic Income Fund	MCBFSL Trustee JS Islamic Income Fund	JS Bank	KSE Branch	PK38JSBL9005000000432427
12	JS Islamic Fund	CDC Trustee JS Islamic Fund	JS Bank	KSE Branch	PK71JSBL9005000000122500
13	JS Islamic Money Market Fund	DCCL Trustee JS Islamic Money Market Fund	Dubai Islamic Bank	KSE Branch	PK16DUIB0000000625019001
14	JS Islamic Pension Savings Fund	CDC Trustee JS Islamic Pension Savings Fund	JS Bank	KSE Branch	PK39JSBL9005000001344015

Redemption of Units:

Investor can redeem/encash their investments any time whenever he/she wishes.

Steps to follow:

- Select the "Fund Name" from which you want to redeem/encash your investment.
- The next two fields will show you the balance Units / Amount in the Fund.
- Select how you wish to define your Redemption request i.e. in terms of Units or Percentage
- Enter the "No. of Units" or "Percentage" you want to redeem/ encash
- The next field will show you the approx "Amount" of your Redemption proceeds.
- Select the mode of payment in which you want to receive the Redemption proceeds/amount.
- Enter your 4 Digit FPIN (Generate a Financial Pin if you don't have it)
- Accept the Terms and Conditions & Submit the Application

Redemption Request:

Account Number:

Fund Name:

Last closing balance before redemption (Electronic Units):

Last closing balance before redemption (Amount):

I want to redeem: ☐ Units ☒ Percentage ☐ All Units

Electronic Unit balance in Number / Percentage:

Approx. Amount:

Payment Instruction:

Enter your 4 digit FPIN
☐ Don't have a Financial PIN [Click Here to Generate](#)

Note ☐ I confirm acceptance of Terms & Conditions, Notes, Disclaimer and all charges related to this transaction.

Toll Free: 0800-00887

SMS: "online" to 8027

Email: ir@jsil.com

www.jsil.com



Fund to Fund Transfer:

Investor can transfer his/her existing investment from one Fund to another Fund of JS Investment by using Fund-to-Fund transfer service. Transaction will be performed in Units, partial Units or all units; however tentative amount will appear based on last available price.

Steps to follow:

- Select the "Fund Name" from which you want to transfer your units/amount.
- Select the "Fund Name" into which you want to transfer your units/amount.
- The next two fields will show the "No. of Units/ Investment Value" held in Fund from which transfer is being done..
- Select how you would like to define your Transfer request i.e. in terms of No. of Units or Percentage.
- Enter the "No. of Units OR Percentage" you would like to transfer.
- Enter your 4 Digit FPIN (Generate a Financial Pin if you don't have it)
- Accept the Terms and Conditions & Submit the Application

Fund To Fund Transfer Request

Account Number:	01234
Transfer From Fund:	Select
Transfer To Fund:	Select
Total Fund Investment in Electronic Units:	
Total Fund Investment in Amount (Rs.):	
Which type of Transaction you would like to make:	☒ Units ☐ Percentage ☐ All Units
Electronic Unit balance in Number / Percentage:	
Approx. Amount:	
Enter your 4 digit FPIN	Don't have a Financial PIN Click here to Generate

Note ☐ I confirm acceptance of Terms & Conditions , Notes, Disclaimer and all charges related to this transaction.

My Portfolio:

My Portfolio tab displays your fund-wise investment, along with the No.of units and Value of your investment in each Fund, and the current NAV

My Portfolio Summary				
Fund Name	No of Units	NAV	NAV Date	Investment Value
JS ISLAMIC INCOME FUND	2,246.1116	103.72	15/09/2020	232,966.70
Total Investment Value:				232,966.70

[→ Click here for Portfolio Account Statement](#)



Toll Free Number
0800-00887



Email
ir@jsil.com



Website
www.jsil.com

Certificates:

Certificate tab allows you to fetch the following certificate:

- Balanced Certificate
- Investment Certificate
- Tax Certificate

Certificates

Please select certificate type

Select

From Date:

dd/mm/yyyy

To Date:

dd/mm/yyyy

Account Number:

01234

View Report


Toll Free Number
0800-00887


Email
ir@jsil.com

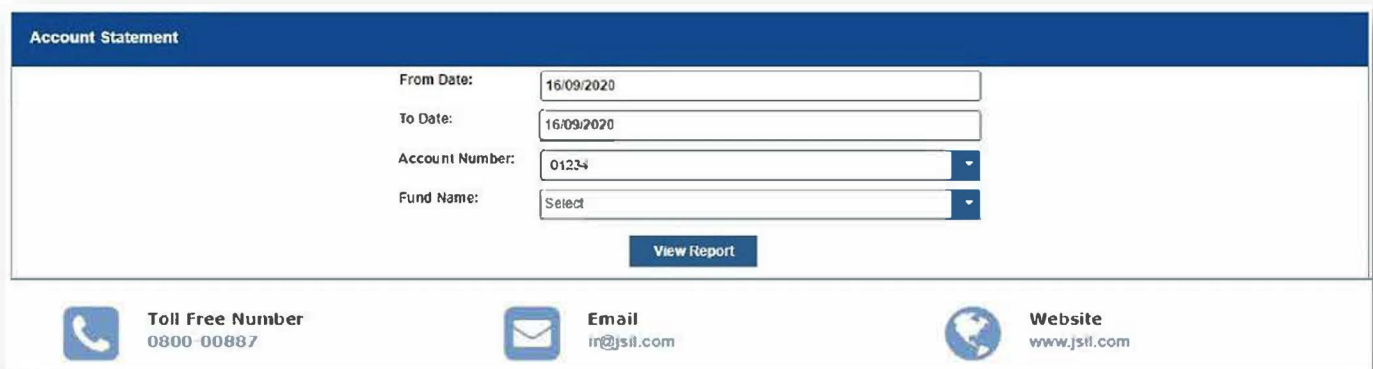

Website
www.jsil.com

Reports:

“Reports” tab will help you access the following Reports:

(a) Account Statement:

You can view your transaction status of purchasing the units by clicking “Unit Purchase Status” and fill the required fields.



Account Statement

From Date: 16/09/2020

To Date: 16/09/2020

Account Number: 01234

Fund Name: Select

[View Report](#)

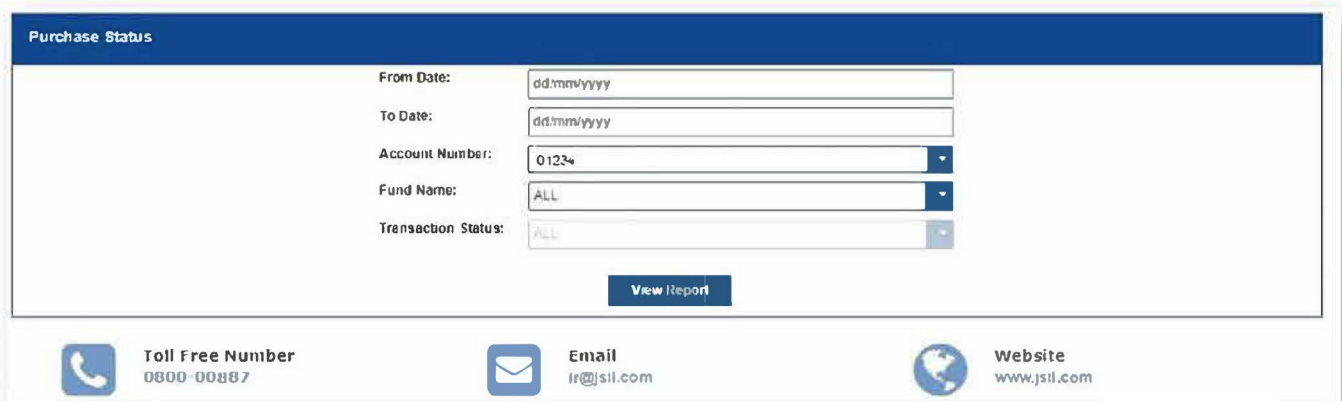
 **Toll Free Number**
0800-00887

 **Email**
ir@jsil.com

 **Website**
www.jsil.com

(b) Unit Purchase Status:

You can view your transaction status of purchasing the units by clicking “Unit Purchase Status” and fill the required fields.



Purchase Status

From Date: dd/mm/yyyy

To Date: dd/mm/yyyy

Account Number: 01234

Fund Name: ALL

Transaction Status: ALL

[View Report](#)

 **Toll Free Number**
0800-00887

 **Email**
ir@jsil.com

 **Website**
www.jsil.com

(c) Redemption Status:

You can view your redemption/encashment status by clicking “Redemption Status” and fill the required fields.

Redemption Status

From Date:

dd/mm/yyyy

To Date:

dd/mm/yyyy

Account Number:

01234

Fund Name:

ALL

Transaction Status:

ALL

View Report



Toll Free Number
 0800-00887



Email
 ir@jsil.com



Website
 www.jsil.com

(d) Fund to Fund Transfer Status:

You can view your Fund to Fund transfer status by clicking “Unit Fund to Fund Transfer Status” and fill the required fields.

Fund To Fund Transfer Status

From Date:

dd/mm/yyyy

To Date:

dd/mm/yyyy

Account Number:

39069

From Fund:

ALL

To Fund:

ALL

Transaction Status:

ALL

View Report



Toll Free Number
 0800-00887



Email
 lr@jsil.com



Website
 www.jsil.com

(e) Capital Gain Tax (CGT) Summary:

You can view the amount of tax that has been deducted on your investment after encashment/redemption.

Summary CGT

From Date:
 To Date:
 Account Number:
 Fund Name:
 Transaction Status:

View Report


Toll Free Number
 0800-00887


Email
 ir@jsil.com


Website
 www.jsil.com

(f) Portfolio Account Statement:

You can view your Account Statement status by clicking “Portfolio Account Statement”.

Portfolio Account Statement

From Date:
 To Date:
 Account Number:

View Report


Toll Free Number
 0800-00887

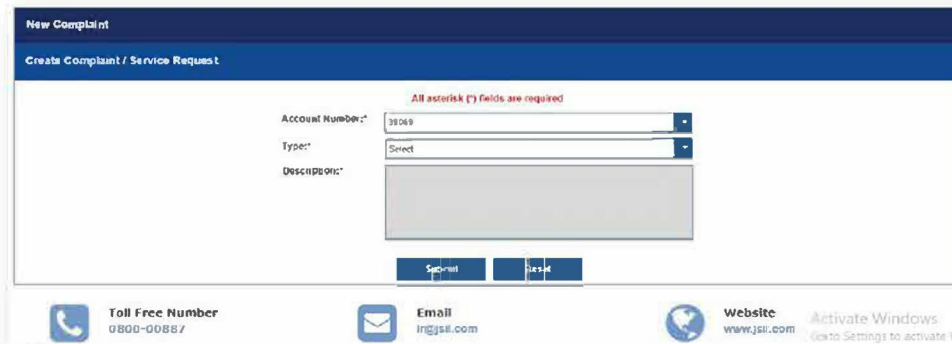

Email
 ir@jsil.com


Website
 www.jsil.com

Online Complaints:

You can manage your Complaints and Service Request through online portal.

- Lodge a complaint
- In process complaints
- complaints history



New Complaint
Create Complaint / Service Request

All asterisk (*) fields are required

Account Number:*

Type:*

Description:*

 Toll Free Number 0800-00887

 Email ir@jsil.com

 Website www.jsil.com

Activate Windows
Go to Settings to activate Windows

Complaints history			
Ticket Number	Date of Generation	Complaint Type	Date of Closure
0001427	10/06/2019		13/06/2019
0001428	10/06/2019		16/07/2019
0001429	10/06/2019		16/07/2019
0001430	10/06/2019		16/07/2019
0001431	10/06/2019		16/07/2019
0001446	13/06/2019		16/07/2019
0001447	13/06/2019		16/07/2019
0001451	14/06/2019		16/07/2019
0001490	01/07/2019	Service Issue	16/07/2019
0001564	16/07/2019	Service Issue	16/07/2019

Change Password:

You can change your password any time to secure your account.

Change Password Request

Current Password: *

New Password: *

Re-Type Password: *

Min Requirement for Password = Min Length:8,Max Length:15 , Digits required

Submit

Reset

[Back](#)

Thank You!